

**Denali Commission Finance** Officer Certification

#### Financial Assistance **Award**

**DENALI COMMISSION** 510 "L" Street, Suite 410 Anchorage, Alaska 99501 (907) 271-1414 (phone) (907) 271-1415 (fax) www.denali.gov

Authority 112 Stat 1854	CFDA Number 90.100	

(44	
-----	--

Project Number	0074-DC-2002-I27, Amendment # 3
Project Title	Initiative for Accelerated Infrastructure Development
Performance Period	6/10/2002 – 12/31/2006
Authorizing Resolution	04-10

Recipient Organization & Address

Alaska Department of Community and Economic Development 550 W. 7<sup>th</sup> Avenue, Suite 1790 Anchorage, AK 99501-3510

Phone: (907) 269-4588

Fax: (907) 269-4539

Recipient DUNS # 809387467

Accounting Code	Denali Commission	Other Contributors	Total	
95670000	\$900,000			\$900,000
USDA RD (passed through DC)		\$300,000		\$300,000
DCED (State General Fund Match)		\$120,000		\$120,000
DOT/PF (State)		\$270,000		\$270,000
Sub-Recipient Grantee (Local)		\$475,550		\$475,550
Total	\$900,000	\$1,165,550		\$2,065,550

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned

hout modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award. Special Award Conditions and Attachments			
Line Item Budget			
☐ OMB Circular A-133, Audits of States, Local Gove			
(http://www.whitehouse.gov/omb/circulars/a133	<u>/a133.html</u> )		
Administrative Requirements (check one)			
✓ OMB Circular A-102, Grants and Cooperative Agree	eements with State and Local Governments		
(http://www.whitehouse.gov/omb/circulars/a102			
OMB Circular A-110, Uniform Administrative Rec	uirements for Grants and Agreements with Institution	tutions of Higher	
Education, Hospitals, and Other Nonprofit Organ	nizations		
(http://www.whitehouse.gov/omb/circulars/a110	<u>/a110.html</u> )		
Cost Principles (check one)			
OMB Circular A-87, Cost Principles for State, Local and Indian Tribal Governments			
(www.whitehouse.gov/omb/circulars/a087/a087-all.html)			
OMB Circular A-122, Cost Principles for Nonprofi	t Organizations		
(www.whitehouse.gov/omb/circulars/a122/a122.	html)		
☐ OMB Circular A-21, Cost Principles for Education	al Institutions		
(http://www.whitehouse.gov/omb/circulars/a021/a021.html)			
48 CFR 31.2, Contracts with Commercial Organizations			
ignature of Authorized Official - Denali Commission	Typed Name and Title	Date	
$\lambda $			

Signature of Authorized Official - Denali Commission	Typed Name and Title	Date
(D) (- /s,	Jeffrey B. Staser, Federal Co-Chair	3.4.2004
Signature of Authorized Official – NCED	Typed Name and Title	Date
Aere Kare	Gene Kane, Dir., Com. Advocacy Alaska Department of Community and Economic Development	4.2.04

# Award Conditions to the Financial Assistance Award Between the Denali Commission and Alaska Department of Community and Economic Development (DCED) For: Initiative for Accelerated Infrastructure Development Project No. 0074-DC-2002-I27, Amendment #3

## 1. Scope of Work

Develop community profile maps for the un-mapped communities in the Aleutians East Borough, the Lake and Peninsula Borough, and 10 additional regions of the state to be determined by the Awardee (DCED), in cooperation with the funding partners.

Produce maps for the purposes of community planning and accelerated infrastructure development using a standard developed by the Awardee, in cooperation with the funding partners. The intent of the Commission is for the Awardee (DCED) to make the completed maps available to the public after the project is closed out.

All Commission funding is intended for use for the scope of work identified in the Award document only. In the event there is a balance of funding remaining after the full scope of work has been completed, the Denali Commission shall determine how the excess funds will be allocated.

#### 2. Milestones

The following milestones are identified as the major steps to be completed as part of each sub-project. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

	Planned		Actual	
	Start	End	Start	End
Award Pending				
In-Progress				
Project Close-out				

# 3. Award Performance Period

The Award performance period is June 10, 2002 through December 31, 2006. This is the period during which Award recipients can incur obligations or costs against this Award.

#### 4. Direct and Indirect Costs

The cost principles of OMB A-87 are applicable to this Award. Indirect costs are not allowable under this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

# 5. Budget and Program Revisions

The Administrative OMB Circular A-102 applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that DCED will inform the Commission in writing (e-

mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

#### 6. Payments

Denali Commission funds may be used for no more than 25% of committed funds for a project at any one time. Payments under this Award will be made through the U.S. Department of Treasury's Automated Standard Application for Payment (ASAP) system. The ASAP system is the Commission's mechanism for requesting and delivering Federal funds to Award recipients. Your organization must be registered with the ASAP program in order to make draw downs. Please contact the Commission's Program Manager or Finance Manager for further information about registering with the ASAP program. Payments shall be made in accordance with {Administrative Circular}. No interest will be accrued on these funds.

### 7. Reporting

Two forms of project reporting are required under this Award, listed below. DCED shall submit reports using the Denali Commission's on-line Project Database System, available at <a href="www.denali.gov">www.denali.gov</a>. If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is January 1, 2004 through March 30, 2004, and each quarter thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
  - i. Total project funding, including both Denali Commission funding and other project funding sources.
  - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
  - iii. Update schedule and milestone information as identified in the Scope of Work
  - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
  - v. Non-Construction Projects: For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.

b. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] "Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part. [subpart 205] The determination of when an award is expended should be based on when the activity related to the award occurs."

Recipients shall also submit single audits to the Federal Clearinghouse designated by OMB. Information can be found on the following web-site: <a href="http://harvester.census.gov/sac/">http://harvester.census.gov/sac/</a>

## 8. Project Close-Out

The project close-out shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The Project Close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at <a href="www.denali.gov">www.denali.gov</a>. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) "Progress Reports"
- b. Final project expenditures itemized by the following categories: project administration/overhead and other (contractual) expenses.
- c. Acknowledgement of support: For this non-construction project, the Award recipient shall include a printed acknowledgement of the Government's and the funding partners' support for the project directly on the products developed under this Award, including the names and logos of the funding partners.

# 9. Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects) or SF 424d (construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

### 10. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

## 11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	Alaska Department of Community and	
	Economic Development	
Paul McIntosh	John Gliva	
510 L Street, Suite 410	550 W. 7th Avenue, Suite 1790	
Anchorage, AK 99501	Anchorage, AK 99501-3510	
Phone: (907) 271-1640	Phone: (907) 269-4568	
Fax: (907) 271-1415	Fax: (907) 269-4539	
E-mail: pmcintosh@denali.gov	E-mail: john gliva@dced.state.ak.us	
	3 = 0	

#### 12. Partner Contributions

As noted on the cover sheet, \$2,065,550 in Federal, State and Local funds are being pooled to accomplish the Scope of Work identified in #1 above. For the purposes of this Financial Assistance Award, USDA Rural Development will be passing their funding for this project through the Denali Commission. DCED is authorized to draw down a total of \$1,200,000 from the Denali Commission. The Commission will transfer \$900,000 through the ASAP system. The Commission will transfer \$300,000 from USDA Rural Development to the DCED bank account upon receipt of invoice. Local match required by the Alaska Department of Community and Economic Development for this program shall not be made from other Denali Commission funds.